



Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that the Ordinary Meeting of Oswestry Rural Parish Council will be held at Weston Pool Village, commencing at 7 pm on **Thursday 30 October 2025** and Members are hereby summoned to attend for the purpose of transacting the following business.

K L Lloyd

Signed by:
Kathryn Lloyd CPFA
The Clerk & RFO

Date of issue: 25 October 2025

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

a) Chairman's engagements

2. Apologies for absence

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor

3. Police Report

- a) To receive a report from The Oswestry Safer Neighbourhood Team.
- b) To CONSIDER and AGREE the Parish Council Charter priorities from October to March 2026

4. Shropshire Council Report

To receive a report from Shropshire Councillor Andy Davis (To follow)

5. Public Participation

In accordance with Standing Orders 3(e) members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda. This does not include matters relating to the council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

6. Minutes

- a) To CONSIDER and APPROVE the minutes from the Ordinary Meeting of the Parish Council meeting held on 25 September 2025 (appendix 6a)

NOTE: In accordance with Standing Order number 12(a)(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.

7. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether or not they should disclose an interest at this meeting. Where a matter arises at a meeting which relates to a Member's Disclosable Pecuniary Interests, they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest,' Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be considered to be pre-determined.

8. Dispensations

a) To consider and approve any requests for dispensations

9. Declaration of Acceptance of Gifts and Hospitality

a) To receive any declarations of acceptance of gifts and hospitality

10. Shropshire Together Conference & Shropshire Council Memorandum of Understanding

a) To receive an update on the Shropshire Together Conference and the next steps (Chris Mellings Chief Executive SALC / Cllr Ray Wickson)

b) To CONSIDER Shropshire Council Next Steps and signing up to the Shropshire Memorandum of Understanding. (The Clerk)

11. Planning

a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
25/03119/COU Cadwallader Ltd, Unit 4, Maesbury Road, Oswestry, Shropshire, SY10 8NJ	Change of use of existing B8 storage and distribution building to Class E(d) Indoor sport Decision: Grant Permission

b) To consider the following applications:

Planning Application Details	Planning Proposals
25/03401/TPO Cedar House, Morda Bank, Morda, Oswestry, Shropshire.	Crown reduce by approx. 20% to previous pruning points, to maintain profile of 1no Lime protected by the Shropshire Council (Land at Morda Bank and Glentworth, Morda) TPO 2024 (Ref: SC/00520/24)
25/03805/TPO Aspen House, Morda Bank, Morda, Oswestry, Shropshire.	Crown reduce by 2-3 metres and shorten major limbs by 3-4 metres of 1no. Sycamore (T1) protected by the Shropshire Council (Land at Morda Bank and Glentworth, Morda) TPO 2024 (SC/00520/24)
25/03834/FUL Pant-Y-Fynnon, Croesau Bach, Oswestry, Shropshire, SY10 9DT.	First floor extension to existing dwelling and associated works
25/04004/AG1 Nantygollen Farm, Candy, Oswestry, Shropshire, SY10 9BB.	Proposed roof covering over existing agricultural yard FOR INFORMATION ONLY

NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes.

12. Clerk's Report

To receive and NOTE a report from the Clerk (appendix 12)

13. Financial Matters

To CONSIDER and APPROVE:

- a) Income and expenditure, balances to 30 September 2025 and forecasted outturn position at 31 March 2026 (13a,aii,aiii)
- b) Bank reconciliation to 30 September 2025 (appendix 13b)
- c) Provisional Payments for October 2025 (appendix 13c)

14. Finance Committee Update

- a) To RECEIVE an update from the Chair of Finance following the recent Committee meeting and consider any recommendations including revisions to Financial Regulations and Standing Orders.(Cllr Peter Richardson).
- b) To NOTE changes to the AGAR 2025/26. (The Clerk)

15. Committees/Working Groups

To CONSIDER and APPROVE additional appointments or changes to:

- a) Road Safety Working Group (whose objectives are to promote, assist and help improve road safety throughout the parish for the benefit of all road users)
- b) Cemetery Working Group (whose objectives are to explore options for improving land at Trefarclawdd cemetery and ensure there is adequate burial space for future interments)
- c) Environment Working Group (whose objectives are to refer concerns about environmental issues to the appropriate body/organisation)
- d) Communications Working Group
- e) Finance and Personnel Committee

16. Shropshire Union Canal Society - Informal Opinion Approval

- a) For members to provide retrospective APPROVAL of an informal opinion reference provided to Shropshire Union Canal Society (The Clerk)

17. Community Engagement

- a) To NOTE issue regarding the calling of an unauthorised Community Meeting in Morda and the ACTIONS taken by The Clerk. (The Clerk)
- b) To CONSIDER and AGREE authorising a Community Meeting to discuss the use of allocated funds for Morda Playing Fields (The Clerk)

18. Trefarclawdd Meeting Update

- a)To receive an update on Trefarclawdd Farm meeting

19. Houses of Multiple Occupancy (HMO) Oswestry

- a) To RECEIVE an update on the HMO Oswestry

20. Cemetery Working Group

To RECEIVE an update from the Cemetery Working Group (Cllr Mike Weston)

21. Environment Working Group

To RECEIVE an update from the Environmental Working Group

- a) Water Pollution (Cllr Iain Campbell)

22. Communications

- a) To RECEIVE an update from the Communications Working Group (Cllr Richard Fowler)

23. Social Media

- a) To RECEIVE an update on Social Media (Cllr Richard Fowler)

24. Website

- a) To RECEIVE an update on the website (Cllr Richard Fowler)

25. Remembrance Sunday - 9 November 2025

- a) To CONSIDER and APPROVE arrangements for Remembrance Sunday on 9 November 2025 including Risk Assessment, temporary road closure and purchase of a wreath (The Clerk / Cllr Bob Kimber)

26. Trefonen Playing Fields Association

- a) To NOTE discussions regarding the upgrading of facilities on the Field and the consideration of further development (Cllr Bob Kimber)

27. SALC AGM 29 October 2025

- a) To receive an update on the SALC AGM (The Clerk / Cllr Andy Davis)

28. Correspondence

- a) Invitation from Shropshire Pension Fund to attend Employer Meeting: Monday 24th November 2025 9:30am- 12:00pm: The Guildhall, Shrewsbury (The Clerk)
- b) To NOTE an application for co-option for the ward vacancy of Trefonen with Treflach. (The Clerk)
- c) To NOTE Shropshire Good Food Partnership and questionnaire. (The Clerk)

Consultations

- a) To NOTE any Consultations

29. Date for Next Meeting

To NOTE that the Ordinary Parish Meeting will take place on **Thursday 11 December 2025** at Trefonen Village Hall from 7.00 pm.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present

30. Quotes

- a) To CONSIDER quote for the sanding and varnishing of Parish Noticeboards (The Clerk)

31. Planning Enforcement

- a) To NOTE planning enforcement notifications received (The Clerk)